

Agenda 30 June 2022	2
7 Draft Minutes 26 May 2022	6
12 Clerk Report June 2022	14
13a I & E May 2022	15
I & E May 2022	18
16 Cemetery Group June 2020 Meeting	19
17a ORPC Environment Working Group	21



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that the Annual Meeting of Oswestry Rural Parish Council will be held at Rhydycroesau Village Hall commencing at 7 pm on Thursday **30 June 2022** and Members are hereby summoned to attend for the purpose of transacting the following business.

[Join Zoom meeting](#)

Signed:
Sharon Clayton MPA, BA (Hons), FSLCC
Clerk

Date of issue: 23 June 2022

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Declaration of Acceptance of Office

The newly elected Chairman will sign his Declaration of Acceptance of Office

2. Chairman's Welcome and Presentation of the 2022 Tony Cheetham Community Service Award

3. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

4. Police Report

To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

5. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

6. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. This does not include matters relating to the Council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

7. Minutes

To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 26 May 2022 (appendix 7)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

8. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

9. Dispensations

To consider and approve any requests for dispensations

10. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

11. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
22/00588/FUL The Laurels Barn, Sweeney	Conversion of barn to form one dwelling, formation of vehicular and pedestrian access and installation of package treatment plant Permission REFUSED 17 June 2022 <i>The Parish Council had no objection</i>

b) Planning Applications

To CONSIDER and APPROVE a response to the following:

Planning Application Details	Planning Proposals
21/03584/REM Land south of Middleton Road, Oswestry	Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to application 17/06025/OUT (amendments)
22/02462/FUL Bridge Cottage, Ball Lane, Maesbury	Erection of single storey extension (re-submission)
22/02616/FUL Ty Nant, Sychtyn, Trefonen	Erection of ancillary accommodation to main house, following partial deconstruction of former bothy/workshop outbuilding, erection of workshop/stables with hay loft above (re-submission)

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

12. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 12)

13. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for May 2022 (appendix 13a)
 - b) Bank reconciliations from 1 April to 30 May (appendix 13b)
 - c) Payments for June 2022 (information to follow)
- and
- d) To NOTE that the Parish Council now has a 5-year Fixed Rate Bond with Cambridge and Counties Bank in which £50,000 is invested with a current interest rate of £2.50% AER fixed
 - e) To NOTE that the Parish Council now has £75,000 invested with the Public Sector Deposit Fund
 - f) To NOTE that an environmental maintenance grant of £1,083 has been received from Shropshire Council

14. Road Safety

- a) To receive a report from the Road Safety Working Group and agree any action required (appendix 14)
- b) To CONSIDER and APPROVE the allocation of £15,000 for Shropshire Council to install traffic calming measures for a 40mph speed limit at Coed-y-Go and

15. Trefarclawdd Cemetery Fees

To CONSIDER and APPROVE the cessation of the £150 administration fee at Trefarclawdd Cemetery

16. Trefarclawdd Cemetery

To receive a report from the Trefarclawdd Cemetery Working Group and approve any action required (appendix 15)

17. Environment Working Group

- a) To receive a report from the Environment Working Group and approve any action required (appendix 17)
- b) In pursuance of Section 40 of the Natural, Environmental and Rural Communities Act 2006, to consider the Parish Council's obligations towards biodiversity (Cllr. Iain Campbell)

18. Communications

To CONSIDER and APPROVE:

- a) The appointment of a PR/comms agency to identify and suggest a best practice direct mail strategy to effectively reach out to our population
- b) The acquisition of detailed quotes for a twice-yearly publication, including information collation, graphic design, print and distribution of an agreed number of mail shots
- c) Improvements to the Parish Council's website.
- d) The provision of insight from Google analytics for hits, click throughs, enquiries and pages visited to assess page readership, relevance and response levels to guide website improvement initiatives

(Cllr. Iain Campbell, Cllr. Roger Jones, Cllr. Mike Weston)

19. Oswestry Leisure Centre

To consider the increased fees at Oswestry Leisure Centre and approve any action required (Cllr. John Davies)

20. Consultation

To CONSIDER and APPROVE a response to the following consultation:

- a) Strategic Outline Business Case to determine the feasibility and benefits of re-opening the railway line between Oswestry and Gobowen (commissioned by Cambrian Heritage Railways) (appendix 20)

21. Date for Next Meeting

To NOTE that the next meeting will place on Thursday 28 July 2022 at Trefonen Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

22. Signage

To CONSIDER and APPROVE a quote for a “No Parking” sign (appendix 22)

23. Planning Enforcement

To NOTE planning enforcement notifications received (Clerk to report)

Minutes of a Parish Council meeting

held at 7 pm on Thursday 26 May 2022 at Trefonen Village Hall

Present:

Cllr. Martin Bennett (Chairman), Cllr. Iain Campbell, Cllr. John Davies, Cllr. Peter Davies, Cllr. Roger Jones, Cllr. Bob Kimber, Cllr. Paul Milner Cllr. Peter Richardson, Cllr. Steve Watts, Cllr. Mike Weston.

Clerk to the Council:

Sharon Clayton

In attendance:

17 members of the public
Richard Corbett, representing Yareal, owner of Trefarclawdd Farm
Shropshire Councillor Joyce Barrow

1332 Election of Chairman

In pursuance of the LGA 1972 S15(1)(2) nominations were sought for the election of Chairman for the ensuing Council year.

It was PROPOSED and SECONDED and RESOLVED that Cllr. Martin Jones be elected as Chairman.

1333 Declaration of Acceptance of Office

As the newly elected Chairman was not present it was **RESOLVED that Cllr. Martin Jones should sign his Declaration of Acceptance of Office at the next meeting prior to taking up office.**

1334 Election of Deputy Chairman

In pursuance of the LGA 1972 S15(6) nominations were sought for the election of Deputy Chairman for the ensuing Council year.

It was PROPOSED, SECONDED and AGREED that Cllr. Martin Bennett be elected as Deputy Chairman.

1335 Apologies for Absence

Apologies were received from:

Cllr. Martin Jones
Cllr. Chris Woods
Cllr. Jas Singh

1336 Trefarclawdd Farm

Richard Corbett from Yareal responded to questions from members of the public emailed to him prior to the meeting. He said that Trefarclawdd farm is a dairy farm with approximately 800 acres. The owner of the farm (Yareal) was seeking permission to house 500 cows and an Environmental Impact Assessment (EIA) would be submitted with the planning application. The EIA includes a landscaping plan, full drainage and flooding reports, an odour impact assessment report, a noise report, an ecology report, a landscape and visual impact assessment, and a full highways report. The farm employed 35 members of staff and the build contract had been awarded to local contractors and, where possible, materials would all be sourced locally. On a UK scale agriculture underpins the rural economy and feeds the nation and provides food security. Yareal employs over 75 people in the rural industry on a UK level. The new dairy unit would be an industry leading modern dairy farm using the best available techniques. Yareal was looking to safeguard agriculture as a future. The EIA would assess the risks of the farm's future development to minimise any risks to the environment. Manure and slurry would be stored throughout the winter until it could be spread on the land and, as a contingency plan, any manure and slurry that could not be spread on the land would be sent off-site. Regulations would be followed. The dairy farm had to meet high standards and Yareal had been assured by Severn Trent that the wastewater would not be affected by over demand on the site. Yareal was open to direct communication with the Parish Council so that the local community could be kept informed about future plans for the farm. This includes site visits to the farm. Concern was expressed about damage to the roads by heavy farm vehicles and Richard said that he would look into this issue. Concern was expressed about retrospective planning permission and assurance was sought that 500 cows would be the maximum number. Concern was also

expressed about traffic routes and Richard reiterated that Yareal was happy to work with the Parish Council to try to resolve any issues.

The Chairman, on behalf of the Parish Council and members of the community, thanked Richard for coming to the meeting and answering questions. Richard then left the meeting.

1337 Police Report

The following written report was received from the Oswestry Rural South Safer Neighbourhood Team:

18/05/2022 – Two vehicle Road Traffic Collisions - no injuries to persons involved.

18/05/2022 – Alarm system activated at business on the Maesbury Industrial Estate. Police attended and all was in order.

18/05/2022 – Vehicle Crime and items taken from the vehicle. CCTV had been viewed.

19//05/2022 – Highway Incident at the Mile End Roundabout.

21/05/2022 – Suspicious Circumstances in the Treflach area. A vehicle had been seen driving around the Treflach area at approximately 12pm. There was no description of the vehicle.

21/05/2022 – Road Traffic Collision. All parties safe and well and telegraph cables had to be fixed.

NOTED.

1338 Shropshire Council Report

Cllr. Joyce Barrow informed that she had met with Sarah Cosgrove at Shropshire Council to discuss the issue of a speed limit review for Coed-Y-Go. She advised that neither the data previously collected, nor West Mercia Police, would support the introduction of a 30mph speed limit at Coed-y-Go. However both the data and the police would support a 40mph speed limit. As the Parish Council had since requested a reduction to a 40mph speed limit through Coed-Y-Go officers would look favourably on such a request, but the sole problem then would be around funding to bring the scheme forward which would determine when it could be programmed. As this had been raised as a site of community concern it would have to wait for funding to become available with no guarantee when this would be but, if the Parish Council was prepared to fund the design work and signage, it would be possible to deliver in the next financial year. Officers had advised that the cost of circa £15,000 should be budgeted for the scheme if the Parish Council wished to take this route.

Cllr. Barrow was asked which financial year Shropshire Council was referring to and Cllr. Barrow agreed to find out and report back to the Parish Council.

1339 Public Participation

One member of the public said that, as he forgot to mention at the Annual Parish Meeting held on 12 May 2022, on behalf of members of the community he now wanted to thank Parish Councillors for all their hard work over the past year. He also asked whether the Parish Council knew about the Hearing for Shropshire Council's Local Plan and the Clerk informed that Members had received the information but had not requested to comment further.

On behalf of a member of the public who could not be present, one member of the public asked that his request for 3 changes to Standing Orders be considered by the Parish Council. The Chairman informed that the request for changes had been brought to the attention of all Members and would be considered later in the meeting.

1340 Minutes

The minutes of a Parish Council meeting held on 28 April 2022 were considered for approval. It was **PROPOSED, SECONDED and RESOLVED that the minutes be APPROVED and ADOPTED as a true record.**

1341 Disclosure of Pecuniary Interests

In accordance with Section 29 of the Localism Act 2011 Members were informed they are personally responsible for deciding whether or not they should disclose an interest at this meeting. Members were also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

1342 Dispensations

None requested.

1343 Declaration of Acceptance of Gifts and Hospitality

None declared.

1344 Committees/Working Groups

- a) It was **PROPOSED, SECONDED and AGREED** that the following Members be appointed to the Personnel Committee:
Councillors Peter Richardson, Bob Kimber, Martin Bennett, Jas Singh.
- b) It was **PROPOSED, SECONDED and AGREED** that the following Members be appointed to the Road Safety Working Group:
Councillors John Davies, Steve Watts, Bob Kimber, Martin Bennett, Roger Jones.
- c) It was **PROPOSED, SECONDED and AGREED** that the following Members be appointed to the Trefarclawdd Cemetery Working Group:
Councillors Steve Watts, Mike Weston, Roger Jones, Chris Woods.
- d) It was **PROPOSED, SECONDED and AGREED** that the following Members be appointed to the Environment Working Group:
Councillors Bob Kimber, Paul Milner, Roger Jones, Iain Campbell, Mike Weston.

Cllr. Paul Milner left at this point in the meeting.

1345 Representatives on Outside Bodies

- a) It was **PROPOSED, SECONDED and AGREED** that the following Members be appointed to the Shropshire Association of Local Councils Oswestry Area Committee: Councillors Martin Bennett and Peter Richardson.
- b) It was **PROPOSED, SECONDED and AGREED** that Cllr. Peter Davies should represent the Parish Council on the Rhydygroesau Village Hall Management Committee.

1346 Review of Policy and Procedure

- a) Financial Regulations.
It was PROPOSED, SECONDED and AGREED that the reviewed Financial Regulations be ADOPTED.
- b) Standing Orders.
It was PROPOSED, SECONDED and AGREED that the reviewed Standing Orders be ADOPTED.
- c) Terms of Reference for the Personnel Committee.
It was PROPOSED, SECONDED and AGREED that the Terms of Reference for the Personnel Committee be ADOPTED.
- d) Terms of Reference for the Road Safety Working Group.
It was PROPOSED, SECONDED and AGREED that the Terms of Reference for the Road Safety Working Group be ADOPTED.
- e) Terms of Reference for the Cemetery Working Group.
It was PROPOSED, SECONDED and AGREED that the Terms of Reference for the Cemetery Working Group be ADOPTED.
- f) Terms of Reference for the Environment Working Group.
It was PROPOSED, SECONDED and AGREED that the Terms of Reference for the Environment Working Group be ADOPTED.
- g) Review of inventory of land and other assets including buildings and office equipment.
It was PROPOSED, SECONDED and AGREED that the inventory of land and other assets carried out in April 2022 be APPROVED.
- h) Confirmation of arrangements for insurance cover in respect of all insurable risks.
It was PROPOSED, SECONDED and AGREED that this would be considered and approved later in the meeting at minute number 1363.
- i) Review of staff subscriptions to the SLCC and SALC.
It was PROPOSED, SECONDED and AGREED that the Parish Council would continue to pay subscriptions to SLCC and SALC.

1347 Schedule of Future Meetings

It was **PROPOSED, SECONDED and AGREED** that the following dates for future meetings be **APPROVED**.

DATE 2022	VENUE
30 June	Rhydygroesau Village Hall
28 July	Trefonen Village Hall
25 August	Trefonen Village Hall
29 September	Rhydygroesau Village Hall
27 October	Trefonen Village Hall

24 November	Trefonen Village Hall
15 December	Trefonen Village Hall
2023	
26 January	Trefonen Village Hall
23 February	Trefonen Village Hall
30 March	Trefonen Village Hall
13 April Annual Parish Meeting	Trefonen Village Hall
27 April	Trefonen Village Hall
25 May Annual Parish Council Meeting	Trefonen Village Hall

1348 Planning Matters

a) Planning Decisions

The following planning decisions were **NOTED**.

Planning Application Details	Planning Proposals
22/00590/OUT Land adjoining The Laurels, Sweeney	Outline application for the erection of one dwelling to include access. Permission REFUSED 29 April 2022. <i>The parish council had no objection.</i>
22/01014/FUL Trefarclawdd Farm, Tref-Ar-Clawdd, Oswestry	Application under Section 73A of the Town and Country Planning Act 1990 for the retrospective formation of two balancing ponds with all associated works. Application WITHDRAWN 20 May 2022. <i>The Parish Council objected to this application.</i>
22/01371/FUL 31 Sweeney Drive, Morda	Erection of first floor extension over existing garage. Permission GRANTED 11 May 2022. <i>The Parish Council had no objection.</i>
22/01376/FUL Willow Cottage, Sandrock Lane, Trefonen	Erection of two domestic outbuildings. Permission GRANTED 24 May 2022. <i>The Parish Council had no objection.</i>
22/01535/FUL Weston Cotton House, Weston Lane, Oswestry	Change of Use of first floor of double garage from storage to self-contained annex ancillary to the main dwelling (made part in retrospect). Permission GRANTED 23 May 2022. <i>The Parish Council's response was that permission, if granted, should be conditional to ancillary use for residents only.</i>
22/01540/FUL 13 Nant Y Caws, Morda	Erection of two storey rear extension. Permission REFUSED 17 May 2022. <i>The Parish Council had no objection.</i>
22/01864/FUL Sycamore Cottage, Malthouse Lane, Trefonen	Erection of a single storey side extension. Permission GRANTED 24 May 2022. <i>The Parish Council had no objection.</i>

b) Planning Applications

The following planning applications were considered for comment:

Planning Application Details	Planning Proposals
22/01878/FUL Proposed residential development land at Maesbury Marsh	Erection of one dwelling and garage (plot 2) which forms part of a wider development of four dwellings granted outline planning approval (ref: 14/02643/OUT). It was PROPOSED, SECONDED and AGREED to strongly object to the application on the grounds that, in its current form, it is over development of the site and no longer required in a rural environment. It would dominate the current properties on Waen Lane, it would leave very little amenity area, and the application was not in line with the outline planning application. It was also a completely new application.
22/01971/FUL 4 Brick Kiln Cottages, Racecourse Road, Oswestry	Erection of part two-storey part first-storey extension to west elevation. It was PROPOSED, SECONDED and AGREED no objection.
22/02020/FUL Lloyds Animal Feeds Ltd., Mill and Premises, Llyncllys Farm, Morton	Installation of new feed storage bins. It was PROPOSED, SECONDED and AGREED that traffic movement should be tightly controlled under planning conditions and there should be no increase in ambient noise from the machinery associated with the storage bins.
22/02073/AGR The Elms, Middleton	Agricultural storage building for grain and machinery. It was PROPOSED, SECONDED and AGREED to request that a condition should apply to this application to ensure that the storage building would only be used for grain and machinery and not for the storage of wood chip pellets as part of the biomass expansion.

1349 Clerk's Report

Members **NOTED** a written report from the Clerk on action taken following decisions made at previous council meetings.

1350 Financial Matters

a) Income and Expenditure

Members considered for approval income and expenditure for 1 April 2022.

It was PROPOSED, SECONDED and AGREED that income received to date of £39,422.20 and gross expenditure of £5,076.03 be APPROVED.

b) Bank Reconciliations

Members considered for approval bank reconciliations for April 2022.

It was PROPOSED, SECONDED and AGREED that bank reconciliations for April 2022 totalling £287,561.05 be APPROVED.

c) Payments for May 2022

Members considered for approval payments for May 2022.

It was PROPOSED, SECONDED and AGREED that the following payments for May 2022 be APPROVED.

PAYEE	DESCRIPTION	AMOUNT £
Llanyblodwel Parish Council	Grant towards grounds maintenance of Morton closed churchyard	581.00
EE	Wi-Fi mini monthly plan	16.39
HSBC	Bank charges	8.00
Sharon Clayton	Clerk's salary/expenses/reimbursement	1069.34
HMRC	PAYE/NI	394.12
Mark Evans	Bus shelter cleaning	60.00
Colin Turner	Bus shelter cleaning	25.00
A G Royce	Grounds maintenance	760.50
Bernard Morris	Internal audit	67.00
Viking	Stationery	72.78
	TOTAL	3054.13

d) Bank Signatories

Members considered for approval which Members should be bank signatories for the Parish Council's bank accounts.

It was PROPOSED, SECONDED and AGREED that the following should be bank signatories: Cllr. John Davies, Cllr. Martin Bennett, Cllr. Bob Kimber, Cllr. Peter Richardson and the Clerk.

e) Opening a New Bank Account with Unity Trust Bank

Members considered for approval opening a new current account with Unity Trust Bank.

It was PROPOSED, SECONDED and AGREED:

- **To open a new bank account with Unity Trust Bank with a deposit of £5,000.**
- **Bank signatories would be Cllr. John Davies, Cllr. Martin Bennett, Cllr. Bob Kimber, Cllr. Peter Richardson and the Clerk.**

f) Public Sector Deposit Fund

Members considered for approval investing £50,000 with the Public Sector Deposit Fund.

It was PROPOSED, SECONDED and AGREED that £50,000 be invested with the Public Sector Deposit Fund.

1351 Annual Governance and Accountability Return 2021/2022

Members considered the following for approval:

- a) The Annual Internal Audit Report for the financial year 1 April 2021 to 31 March 2022.

It was PROPOSED, SECONDED and AGREED that the Annual Internal Audit Report from 1 April 2021 to 31 March 2022 be APPROVED.

- b) The Annual Governance Statement 2021/2022.

It was PROPOSED, SECONDED and AGREED that the Annual Governance Statement for 2021/2022 be APPROVED.

- c) The Accounting Statement for 2021/2022.

It was PROPOSED, SECONDED and AGREED that the Accounting Statement for 2021/2022 be APPROVED.

1352 Annual Report

Members considered for approval the Annual Report for 2021/2022 for approval.

It was PROPOSED, SECONDED and AGREED that the Annual Report for 2021/2022 be APPROVED and published.

1353 Tony Cheetham Community Service Award.

Members considered for approval who should be awarded this year's Tony Cheetham Community Service Award sponsored by Stonehouse Brewery. It was **PROPOSED** that William Baker should receive the award in recognition of the voluntary work he carries out in Maesbury Marsh. He regularly cuts the grass verges and keeps the locality tidy and in good condition.

After being **SECONDED** it was **AGREED** that William Baker should receive the Tony Cheetham Community Service Award 2022.

1354 Road Safety

- a) Cllr. John Davies asked the Council to give support to the 20's Plenty campaign. However, concern was expressed that a blanket 20mph speed limit throughout Shropshire would not work.

It was PROPOSED, SECONDED and AGREED not to make a decision at this time.

- b) Members received a response to the Parish Council's request for double yellow lines to be installed at Trefonen Road in Morda. Due to budget limitations Shropshire Council was having to prioritise areas in which accident levels were at the highest and as there had been no accident issues in that area no yellow lines would be installed.

NOTED.

- c) Members received a written report from the Road Safety Working Group. Whilst the Group was disappointed that Shropshire Council had rejected a 30mph speed limit in Coed-y-Go, should the Parish Council's request that a 40mph speed limit be approved by Shropshire Council it would allow further initiatives, such as community speed watch and appropriate signage to be pursued.

The Group had concerns relating to the traffic data recently carried out in Coed-y-Go for which Shropshire Council had quoted Department of Transport guidance, even though action concerning road safety could be applied at the discretion of the local authority. The figures quoted did not record the many tractors using the road which artificially depressed the overall result, and the Group would seek a further meeting with Shropshire Council to discuss this.

The Group supported the extension of the 30mph speed limit in Maesbury and plans were in hand to meet with Llanyblodwel Parish Council to discuss a speed limit in Morton.

In response to a police enquiry concerning areas associated with speeding the Group recommended that Coed-y-Go and Treflach should be highlighted as areas where VAS should be facilitated by the Parish Council.

It was PROPOSED, SECONDED and AGREED that the report be NOTED.

1355 Trefarclawdd Cemetery

Members received a report from the Trefarclawdd Cemetery Working Group. A meeting had been held with the local undertaker to discuss outline plans for access and workability from a funeral director's point of view and several matters were discussed including access and space to burials and storage of soil following grave digging. A meeting had also been held with Shropshire Council to discuss outline plans for future use of land. A meeting with Yareal to discuss access and boundaries was awaited.

It was PROPOSED, SECONDED and AGREED that the report be NOTED.

1356 Health and Safety Policy

Members considered for approval a revised Health and Safety Policy.

It was PROPOSED, SECONDED and AGREED that the policy be APPROVED.

1357 Sewage Disposal Works at Maesbury Road

Members considered the proposals for the upgrade of the sewage disposal works at Maesbury Road the planning application of which the Parish Council supports. However, it was stated in a report in 2020 that it was already at capacity and, on many occasions, in excess of its capacity.

It was PROPOSED, SECONDED and AGREED to ask:

- **How much of the proposed works would cover the existing requirements that have been surpassed?**
- **How much is there left of the added capacity for the future and how does that equate to new development and future allowance?**

1358 Biodiversity

Members considered the Parish Council's obligations towards biodiversity in pursuance of Section 40 of the Natural, Environmental and Rural Communities Act 2006. Shropshire Council had already declared a climate emergency but there were also concerns about biodiversity.

It was PROPOSED, SECONDED and AGREED:

- **To discuss the issue of biodiversity further at the next meeting when more information was available.**
- **This matter would be referred to the Environment Working Group.**
- **Dianne Dorrell at SALC should be informed that the Parish Council had discussed this issue.**

1359 Oswestry Leisure Centre

Members expressed concern about the increased fees imposed at Oswestry Leisure Centre which were higher than those at Shrewsbury. Members had been informed that the disparity between fees was because the facilities were better at Oswestry than at Shrewsbury. The leisure centre was managed by a private company and the increased cost would not help people to get fit and keep healthy and may drive them away.

It was PROPOSED, SECONDED and AGREED to ask Shropshire Councillor Joyce Barrow to ask Shropshire Council to try to find out the geographical usage of the leisure centre and the relative costs.

1360 Trefarclawdd Farm

Members considered the implications that would arise if the two balancing ponds at the farm were filled in. This would lead to the water being re-routed into Coed-y-Go and would cause problems elsewhere.

It was PROPOSED, SECONDED and AGREED to wait to see whether the farm would comply with the enforcement order.

1361 Consultation

Members considered for approval a response to the following consultation:

a) Shropshire Council's Draft Housing Allocation Policy.
It was PROPOSED, SECONDED and AGREED no response.

b) Shropshire Library Strategy
It was PROPOSED, SECONDED and AGREED no response.

1362 Date for Next Meeting

It was **NOTED** that the next meeting would take place on Thursday 30 June 2022 at Rhydycroesau Village Hall.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED and RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

1363 Insurance

Members considered for approval a quote for the renewal of the Parish Council's insurance effective from 1 June 2022.

It was PROPOSED, SECONDED and AGREED that a quote of £663.99 per annum for a long-term agreement of 3 years with Zurich be APPROVED.

1364 Tree Survey

Members considered for approval a quote for a tree survey to be carried out on the trees for which the parish council is responsible.

It was PROPOSED, SECONDED and AGREED to accept a quote of £680 from Tree 21 Limited.

1365 Grazing on Land at Trefarclawdd Cemetery

Members considered for approval a request for horses to graze on land at Trefarclawdd cemetery.

It was PROPOSED, SECONDED and AGREED not to approve the request as there was no access over Parish Council land and concerns about the security of the horses as the land was not enclosed.

1366 Maesbury War Memorial

The Clerk informed Members that the War Memorials Trust had agreed to award a grant towards works to Maesbury War Memorial, but the grant offer would not allow for the dismantling of the war memorial as this was not considered to be minimal intervention. As the Parish Council had already agreed that Broseley Memorials should undertake the work and this did include dismantling the memorial and taking it back to the workshop, the Parish Council would have to decline the grant as the works agreed meant that the Parish Council was not eligible to receive the grant.

It was PROPOSED, SECONDED and AGREED that the Parish Council would have to decline the grant offer from the War Memorial Trust.

1367 Planning Enforcement

Planning enforcement cases were **NOTED**.

The Chairman thanked everyone for their attendance and closed the meeting at 20:57.

Signed: _____
Chairman

Date: _____

MONTH	MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
2021				
October	1183	Determine the demand, if any, for allotments.	Work in progress	Posters have been provided for notice boards throughout the parish and included on the website. Only three people have expressed an interest so far.
2022				
February	1265	Arrange for the parish council's name to be renewed on the notice board at Morda.	Work in progress	This notice board needs to be replaced following a vehicle collision that has led to the wall needing to be re-built.
March	1286(b)	Risk assessments to be carried out by councillors as agreed.	Work in progress	
May	1348(b)	Respond to planning applications.	Yes	
	1350(e)	Open a new current account with Unity Trust Bank.	Yes	Awaiting signatories to provide ID.
	1350(f)	Invest a further £50,000 with Public Sector Deposit Fund.	Yes	
	1357	Write to Shropshire Council to request information concerning the sewage disposal works at Maesbury Road.	Yes	Response awaited.
	1358	Write to Dianne Dorrell to inform that the Parish Council is considering its duty towards biodiversity.	Yes	
	1359	Ask Shropshire Council what is the geographical usage of Oswestry Leisure Centre and the relative costs.	Yes	Response awaited.

TO NOTE:

- Following the resignations of Councillors Robert Milton and Les Maguire there has been no request for an election and these casual vacancies are being advertised for co-option.

Expenditure	Budget	Balance	May	Allocated	Unallocated	Neighbourhood
	2022/2023		2022	Reserves	Reserves	Funds
General Administration						
Clerk Salary / Employer NI/ Home Working Allowance	£13,972.00	£11,595.62	£2,376.38			
Stationery	£730.00	£642.71	£87.29			
Postage	£403.00	£302.70	£100.30			
Clerk Travel Costs	£518.00	£415.40	£102.60			
Audit Fee (internal)	£300.00		£67.00			
Audit Fee (external)	£80.00					
Professional/Legal Fees	£500.00	£500.00	£0.00	£1,000.00		
Insurance	£860.00	£860.00	£0.00			
Meeting Room Hire	£380.00	£347.22	£32.78			
Zoom annual subscription	£120.00					
SALC Subscription	£1,670.00	-£78.08	£1,748.08			
SLCC Subscription	£270.00					
Data Protection	£35.00					
Bank charges	£100.00	£83.50	£16.50			
Communication						
Newsletter and Annual Report	£30.00					
Website	£504.00					
Website and domain name	£49.00					
Notice board maintenance	£400.00					
Training						
Clerk	£600.00					
General (Councillor)	£200.00			£275.00		
Elections	£0.00					
Parish Maintenance						
Street Lights - electricity	£1,065.00	£606.65	£458.35			
Street Lights - repairs	£100.00					

Street Lights - new	£0.00					£2,000.00
Grounds Maintenance - Cemeteries	£3,450.00	£2,739.00	£711.00			
Grounds Maintenance - Green Spaces	£2,205.00	£1,615.50	£589.50			
Donation - Morton closed churchyard	£550.00		£581.00			
Bus Shelter - cleaning	£1,020.00	£850.00	£170.00			
General Repairs	£1,200.00					
Tree maintenance	£500.00					
Litter picking equipment	£0.00					
Hanging baskets	£0.00					
Dog waste/litter bins	£0.00					
Green spaces and infrastructure	£0.00					
Leisure and Community Development						
Play improvements	£0.00					
Cycling and walking facilities	£0.00					
Cycling and walking promotion	£0.00					
Promotion of meeting facilities	£0.00					
Community Support						
Grants	£3,020.00	£2,020.00	£1,000.00			
Grants LGA 1972 S137						
Tony Cheetham Community Service Award	£55.00					
AED				£400.00		
Highways						
Traffic calming	£0.00			£400.00		£17,500.00
VAS (Treflach)	£0.00					£6,500.00
VAS (Maesbury)	£0.00					£7,500.00
Litter picking equipment	£0.00					
Hanging baskets	£0.00			£100.00		
Play improvements	£0.00			£1,000.00		£10,000.00
Cycling and walking facilities	£0.00					£10,000.00
Cycling and walking promotion	£0.00					
Dog waste/litter bins	£0.00			£5,000.00		£3,000.00

Meeting facilities promotion	£0.00					
Green spaces and infrastructure	£0.00			£2,000.00		
Contingency	£1,000.00					
Net expenditure	£35,886.00		£8,040.78			
VAT			£40.39			
Gross expenditure			£8,081.17			
Income			May			
			2022			
Precept	£33,816.00		£33,816.00			
Cemetery Fees	£2,000.00		£1,050.00			
Interest	£20.00		£22.75			
Donations	£50.00					
Grants received			£1,083.00			
Other						
Sub total	£35,886.00		£35,971.75			
Neighbourhood Fund			£5,471.14			
Total net income	£35,886.00		£41,442.89			
VAT refunds			£1,599.91			
Total income received	£35,886.00		£43,042.80			
RESERVES						
Neighbourhood Fund Projects						£56,500.00
Neighbourhood Funds					£79,514.00	
General reserves				£10,175.00	£102,426.00	
TOTAL RESERVES 31 March 2022				£248,615.00		

Year to date balances:

MONTH	EXPENDITURE	INCOME	BALANCE
	£	£	£
31-Mar-22			253214.88
2022		B/F	
April	-5076.03	39,422.20	287561.05
May	-3005.14	3,620.60	288176.51
June			
July			
August			
September			
October			
November			
December			
2023			
January			
February			
March			
BALANCE	-8081.17	43,042.80	

Bank balance as at 31 May 2022:

Current account 10649120	5989.52
Deposit account 11313924	256901.40
Reserve account 21514768	285.59
PSDF	25000.00
	<u>288176.51</u>

Cemetery Group Meeting June 9th 2022

- 1 The group (Roger Jones, Steve Watts and Mike Weston, Chris Woods in absentia) met on Thursday 9th June
 - i. The group reported, discussed, agreed and planned to take the following next steps
- 2 New Ground to the West
 - i. CW to commence detailed planning of
 1. Space division between garden and car park
 2. Access and road layouts
 3. Treatment of the existing gateway entrance
 4. Draft up planning application for approval by ORPC
 5. Manage subsequent planning application with Shropshire Council
 6. Consider potential relocation/use of spoil heap
 - ii. SW and MW met with Richard Corbett, representing Yareal at the cemetery on June 1st when
 1. The boundary lines and position were measured, agreed and marked
 2. The construct of the fencing was discussed, ORPC's proposal will be put forward to Yareal by RC who will revert back with response
 3. Yareals previous proposal to contribute toward cost was discussed and evidenced. RC to raise with Yareal and revert back
 4. It was agreed that any contractor appointed by ORPC would gain access to the land via the existing parking area and not drive over Yareal land or crops
 - iii. MW to contact potential contractors for quotes for
 1. Approx 70 metres
 - a. Stock fencing with two strands barbed wire
 - b. Close board fencing to match existing

2. Repairs to existing fences
 3. Contractors contacted thus far
 - a. M&B Edwards of Llansillin (On site appointment 18th June - awaiting quotation)
 - b. M Lloyd of Llawt (On site appointment 18th June – failed to show up)
 - iv. MW to contact our current groundsman to discuss
 1. Changes being planned
 2. His interest and capability ref Sensory Garden, wildflower meadow etc
- 3 Allotment Opportunity
- i. RJ has attempted to contract Mark Wooton of the Highways Department at Shropshire Council to discuss new access issues prior to applying for planning permissions and is awaiting response
 - ii. RJ has contacted Phillip Molineaux and Tracey Whitkiss at Shropshire Council to identify any validation issues and or relevant contact at/with Shropshire Council and is awaiting feedback
 - iii. SW to commence investigating Allotment Management
 1. EG: process, control, procedures, contracts, health and safety, lone working and insurance etc
 2. This will enable a management blueprint to be produced that will protect ORPC interests yet allow public access to and use of the land

ORPC Environment Working Group

Meeting: 14th June, 1900hrs at Rose Cottage, Coedygo.

Attendees: Councillors Iain Campbell (IC), Mike Weston (MW) and Roger Jones (RJ).

Absentees: Councillors Bob Kimber (BK) and Paul Milner (PM).

Agenda provided included:

1. *Group working.* How we, as a group would communicate within the group and with members of the general public.

It was agreed that questions from members of the public would be received by each councillor responsible their ward who would then forward to RJ for compiling and forwarding to those where an answer is being requested. If this becomes too onerous then the process will be shared within the group.

Action 1. It was agreed that the questions asked of Mr Richard Corbett, representing Roger Parry/Yareal at the May ORPC that were not satisfactorily answered would be re-presented giving Yareal the opportunity to provide the detail requested during the first visit to site, this acting as the first meeting. Additionally further detail will be requested based on these original questions especially related to the Environmental Impact Assessment (EIA) which. Mr Corbett stated was forthcoming for the existing development; slurry management and containment; cold storage for milk; transport schedule for all the vehicles in and out of the farm and, with all this movement over a 12 hour period, if a curfew will be imposed to eliminate/minimise disruption and nuisance during 'out of hours'. Appendix A lists the questions to be forwarded to Mr Corbett for answers that are expected to be concise and complete.

2. *Terms of Reference.* Whilst this was agreed at the May ORPC, the possible scope was discussed and the suggestion forwarded that with the present specialist groups what provisions have been allocated for external guidance i.e. Biodiversity and Mike Wood, Arborealist, and, what budget has or will be set aside for this purpose.

Action 2. It was agreed that the ToR be sent to Helen Morgan MP as a remit for her reference for later difficulty in questions that are not being answered or not to the satisfaction of the group as Helen has been made aware of existing issues.

3. *Communicating with members of the public.* From 1. above, we need to communicate that there is a group and what we stand for as stated in the Terms of Reference. It was recognised that some people did not realise that a Parish Council existed or how they can obtain information relating to the council therefore, we need to inform, in order for members of the public to be able to input questions and/or complaints and, where applicable, participate.

It was suggested that something similar to a mailshot may be required to get the message out to members of the public for the specialist groups to be meaningful and effective.

Action 3. RJ to ask the clerk to add communication to the next agenda (June) and, as RJ will be unavailable, the discussion will be undertaken by IC and MW.

It was suggested that communication paths be established with Oswestry Town Council and, possibly, other parish councils that may have a similar specialist group which may add value to the EWG.

4. *Existing/New complaints.* IC has forwarded two additional questions for Mr Corbett and there are issues at Trefarclawdd farm relating to noise and light pollution raised by neighbours closest to the farm and therefore, most affected. Data will be collected on these complaints before being forwarded to Mr Corbett. As stated earlier, RJ will forward questions to Mr Corbett who, has agreed to receive on behalf of Yareal.

Appendix A. Questions to be forwarded to Mr Corbett (for possible discussion at the visit to the farm).

- a. What are your intentions for the future of the farm. There must be a business plan so could we discuss at the first meeting.
- b. How many cows do you ultimately intend to house on the farm and, with 1 acre required per cow where are these 800 acres that were stated as being available?
- c. When can we expect a suitable and sufficient EIA for the existing development?
- d. Where do you intend, or have, situated the slurry containment and how much slurry will need to be contained with the number of cows housed/intended?
- e. How will this slurry be managed especially with restrictions related to the spread onto land?
- f. How much water will be used during operations and will this adversely affect the flow and pressure on the local community?
- g. What provisions are in place to manage the waste-water from washdown containing slurry, feed and possible undigested maize.
- h. What is the operational schedule for transport i.e. milk tanker three times daily, animal feed, straw, removal of carcasses etc and which route is intended, as the route through Coedygo, Morda and Weston is unsuitable for such heavy tractors and goods vehicles, contrary to the route stated in the New Access Road planning application? This being an issue related to damage to verges and flora/fauna.
- i. What do you propose to do with the calves and
- j. Maize was mentioned as a feed item in your presentation. Maize is not fully digestible for a ruminant, is this for milkers or for fattening?

Action 4. RJ to forward questions to Mr Corbett.

Most of the above should be accommodated in a suitable and sufficient EIA which will/should identify the impact on the animals, the environment and of the local community and detail how these impacts will be eliminated or minimised to reduce risk and reduce the effect on the way of life on the local residents.

Cllrs. R Jones, I Campbell and M Weston.